

**UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST**

**TRUST BOARD**

**MEETING TO BE HELD ON THURSDAY 6 AUGUST 2015 FROM 9AM IN SEMINAR ROOMS 2 & 3,  
CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL**

**Public meeting commences at 9am**

**AGENDA**

**Please take papers as read**

Item no.	Item	Paper ref:	Lead	Indicative timing
<b>1.</b>	<b>APOLOGIES AND WELCOME</b>	-	Chairman	
	To receive apologies for absence and to welcome Ms J Smith, Chief Nurse and Ms L Tibbert, Director of Workforce and OD.			-
<b>2.</b>	<b>DECLARATIONS OF INTERESTS</b>	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
<b>3.</b>	<b>MINUTES</b>			
	Minutes of the 2 July 2015 Trust Board meeting. <i>For approval</i>	<b>A</b>	Chairman	-
<b>4.</b>	<b>MATTERS ARISING</b>			
	Action log from the 2 July 2015 meeting. <i>For approval</i>	<b>B</b>	Chairman	9 – 9.05am
<b>5.</b>	<b>CHAIRMAN'S MONTHLY REPORT AUGUST 2015</b> <i>For discussion and approval</i>	<b>C</b>	Chairman	9.05- 9.10am
<b>6.</b>	<b>CHIEF EXECUTIVE'S MONTHLY REPORT AUGUST 2015</b> <i>For discussion and approval</i>	<b>D</b>	Chief Executive	9.10 – 9.15am
<b>7.</b>	<b>KEY ISSUES FOR DECISION/DISCUSSION</b>			
7.1	<b>PATIENT STORY</b> <i>for discussion</i>	<b>E</b>	Chief Nurse	9.15 – 9.40am
7.2	<b>VASCULAR BUSINESS CASES</b> <i>for approval</i>	<b>F</b>	Director of Strategy	9.40 – 9.50am
7.3	<b>ICU ENABLER 1 – VASCULAR WARD FULL BUSINESS CASE</b> <i>for approval</i>	<b>G</b>	Director of Strategy	9.50 – 10am

7.4	<b>ICU ENABLER 2 – VASCULAR ANGIOGRAPHY AND VSU FULL BUSINESS CASE</b> <i>for approval</i>	<b>H</b>	<b>Director of Strategy</b>	10 – 10.10am
7.5	<b>HYBRID THEATRE FULL BUSINESS CASE</b> <i>for approval</i>	<b>I</b>	<b>Director of Strategy</b>	10.10 – 10.20am
<b>8.</b>	<b>STRATEGY</b>			
8.1	<b>MONTHLY STRATEGY UPDATE – UHL RECONFIGURATION PROGRAMME</b> <i>for assurance</i>	<b>J</b>	<b>Director of Strategy</b>	10.20 – 10.25am
8.2	<b>STRATEGIC AND PARTNERSHIP UPDATE</b> <i>for assurance</i>	<b>J1</b>	<b>Director of Strategy</b>	10.25 – 10.30am
8.3	<b>BETTER CARE TOGETHER PROGRAMME UPDATE</b> <i>for assurance</i>	<b>K</b>	<b>Director of Strategy</b>	10.30 – 10.40am
<b>9</b>	<b>GOVERNANCE</b>			
9.1	<b>EQUALITY BI-ANNUAL UPDATE</b> <i>for assurance and approval.</i> The Equality Annual Report is attached at paper L1 for ease of reference. Please do not print this version due to the poor resolution as hard copies will be provided at the meeting.	<b>L &amp; L1</b> (printed copies of L1 also to be provided at the meeting)	<b>Director of Workforce and OD</b>	10.40 – 10.50am
9.2	<b>EMERGENCY PREPAREDNESS RESILIENCE AND RESPONSE – SELF ASSESSMENT</b> <i>for assurance and approval</i>	<b>M</b>	<b>Chief Operating Officer</b>	10.50am – 11am
9.3	<b>UHL RISK REPORT INCORPORATING THE BOARD ASSURANCE FRAMEWORK</b> <i>For discussion and approval</i>	<b>N</b>	<b>Acting Medical Director</b>	11 – 11.10am
9.4	<b>ARMED FORCES CORPORATE COVENANT</b> <i>For assurance and approval</i>	<b>O</b>	<b>Director of Corporate and Legal Affairs</b>	11.10 – 11.15am
<b>10.</b>	<b>QUALITY AND PERFORMANCE</b>			
10.1	<b>LEARNING LESSONS TO IMPROVE CARE – QUARTERLY UPDATE</b> <i>for discussion and assurance</i>	<b>P</b>	<b>Acting Medical Director</b>	11.15 - 11.25am
10.2	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive a summary of the key issues considered at the 30 July 2015 meeting. The formal Minutes will be presented to the Trust Board on 3 September 2015.	<b>Q</b>	<b>QAC Chair</b>	11.25 – 11.30am
10.3	<b>INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive a summary of the key issues considered at the 30 July 2015 meeting. The formal Minutes will be presented to the Trust Board on 3 September 2015.	<b>R</b>	<b>IFPIC Chair</b>	11.30 – 11.35am
10.4	<b>2015-16 MONTH 3 FINANCIAL POSITION</b> <i>For discussion and assurance</i>	<b>S</b>	<b>Director of Finance</b>	11.35 – 11.40am
10.5	<b>DELIVERY OF THE FINANCIAL PLAN 2015-16</b> <i>for assurance</i>	<b>T</b>	<b>Director of Finance</b>	11.40 – 11.55am

10.6	<b>EMERGENCY CARE PERFORMANCE REPORT AND LLR URGENT AND EMERGENCY CARE SYSTEM IMPROVEMENT PLAN 2015/16</b> <i>For discussion and assurance</i>	<b>U</b>	<b>Chief Operating Officer</b>	11.55am – 12.10pm
<b>11.</b>	<b>REPORTS FROM BOARD COMMITTEES</b>			12.10 – 12.15pm
11.1	<b>QUALITY ASSURANCE COMMITTEE (QAC)</b> To receive the Minutes of the 25 June 2015 meeting for noting and endorsement of any recommendations.	<b>V</b>	<b>QAC Chair</b>	
11.2	<b>INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC)</b> To receive the Minutes of the 25 June 2015 meeting for noting and endorsement of any recommendations.	<b>W</b>	<b>IFPIC Chair</b>	
<b>12.</b>	<b>TRUST BOARD BULLETIN – AUGUST 2015</b> <ul style="list-style-type: none"> <li>NHS Trust Over-Sight Self Certification return for the period ended 31 May 2015 (as submitted to the NTDA on 30 June 2015)</li> <li>Declarations of interest from Mr K Singh, UHL Chairman (updated) and Ms A Goodall, Non-Executive Director</li> </ul>	<b>X</b>	-	-
<b>13.</b>	<b>QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING</b>		<b>Chairman</b>	12.15 – 12.20pm
<b>14.</b>	<b>ANY OTHER BUSINESS</b>		<b>Chairman</b>	12.20 – 12.25pm
<b>15.</b>	<b>DATE OF NEXT MEETING</b>			
	The next Trust Board meeting will be held on Thursday 3 September 2015 from <b>10am</b> in the C J Bond Room, Clinical Education Centre, Leicester Royal Infirmary.			
<b>16.</b>	<b>EXCLUSION OF THE PRESS AND PUBLIC</b> It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 17-23).			
<b>17.</b>	<b>DECLARATIONS OF INTERESTS</b> Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
<b>18.</b>	<b>CONFIDENTIAL MINUTES</b> To receive the confidential Minutes of the 2 July 2015 Trust Board meeting. <i>For approval</i>	<b>Y</b>	<b>Chairman</b>	-
<b>19.</b>	<b>MATTERS ARISING</b> Confidential action log from the 2 July 2015 Trust Board meeting. <i>For approval</i>	<b>Z</b>	<b>Chairman</b>	12.25 – 12.30pm

<b>20.</b>	<b>REPORT FROM THE DIRECTOR OF ESTATES AND FACILITIES</b> <i>Commercial in confidence</i>	<b>AA</b>	<b>Director of Estates and Facilities</b>	12.30 – 1.30pm
<b>21.</b>	<b>REPORT FROM THE DIRECTOR OF STRATEGY</b> <i>Commercial in confidence</i>	<b>BB</b>	<b>Director of Strategy</b>	1.30 – 1.50pm
<b>22.</b>	<b>REPORTS FROM BOARD COMMITTEES</b>			1.50 – 1.55pm
22.1	<b>INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE</b> To receive the confidential Minutes of the 25 June 2015 meeting and a summary of the confidential issues considered at the 30 July 2015 meeting (formal Minutes of the latter meeting will be presented to the Trust Board on 3 September 2015). <i>Commercial in confidence.</i>	<b>CC &amp; CC1</b>	IFPIC Chair	
<b>23.</b>	<b>ANY OTHER BUSINESS</b>	-	<b>Chairman</b>	1.55 – 2pm

Helen Stokes  
**Senior Trust Administrator**